



BOXLEY PARISH COUNCIL
www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent. ME5 9RU
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Clerk Mrs Daniela Baylis **Assistant Clerk** Mrs Melanie Fooks

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 25 January 2021. Due to the current situation this will be a virtual Teams meeting and anyone wishing to 'attend' needs to contact the Parish Office for information on how to join.

1. Apologies and Non Attendance

To receive apologies from members unable to attend

2. Declarations of Interest, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

3. Minutes of the Parish Council Meeting 7 December 2020

To consider the minutes and if in order sign as a true record (pages 3-5) .

4. Matters Arising From the Minutes

- 4.1 Minute 3407 Item 17: Network Rail's use of Franklin Drive. No licence agreement has been received as yet and the play area will not be used until one has been agreed.
- 4.2 Any other matters arising from the minutes.

5. Crime Report and Police Issues

Crime report (page 5)

6. Adjournment to enable members of the public to address the meeting

7. Draft Minutes of Recent Committee Meetings

The following have been previously circulated:

- 7.1 Environment Committee Meeting 7 and 14 December 2020 and 11 January 2021
- 7.2 Estates Committee 21 December 2020
- 7.3 Finance and General Purposes Committee 18 January 2021

8. Finance

- 8.1. Payments made out of meeting 01.12.20 – 31.12.20. See report (page 6-8).
- 8.2. Receipts for the period. 01.12.20 – 31-12.2020. See report (page 8-9).
- 8.3. Account balances report (page 10).
- 8.4. To agree the Budget for 2021/22 proposed by the Finance and General Purposes Committee (separate attachment) and (page 10).
- 8.5. To set the Precept for 2021/22 (separate attachment) and (page10).

9. Policies and Procedures

9.1 Financial Regulations (separate attachment)

Amendments made to Page 10 items 6.12 and 6.14. Page 12 Item 8 is new.

9.2 Financial Transactions Procedure (separate attachment)

10. Reports from Councillors/office

Members/staff who have attended any meeting on behalf of the parish council are invited

to give a summary.

11.Reports from Borough and County Councillors

Our Ward councillors are invited to report and discuss matters affecting the parish.

12.Grant Applications (pages 10-11)

Heart of Kent Hospice

13.Sale of Wildfell Close

No further information to report

14.Covid-19 – (Page 11)

15.Matters for Decision

To consider issues such as attendance at meetings etc.

16.Correspondence

To consider any received.

17.Matters for Information

To consider any received.

18.Items for Next Agenda

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 19th February 2021.

19.Next Meeting

1 March 2021

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date 19 January 2021

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.